



Amorphous Silica Association of Australia

Registered No. INC 9880651

**An incorporated Association under the NSW
Associations Incorporation Act 1984**

Prospective Member Information Package

August, 2011

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1.0 INTRODUCTION

The Amorphous Silica Association of Australia Incorporated was formed in 2003 by a group of leading amorphous silica production, processing and marketing companies. These companies having a common interest to increase user, business and government awareness of the superior construction properties and value added benefits derived from the use of amorphous silica¹ products in construction. Being an industrial by-product, through the association we seek to increase the recognition of the effective utilisation of these by-products, in particular the benefits to the environment and economic sustainable development for all stakeholders.

The Amorphous Silica Association of Australia primarily was established to provide formal representation and a voice for producers, processors, marketers and users on par with that available to other industry segments within the construction industry.

Annual use of amorphous silica in the construction materials industry ranges between - 15,000 to 20,000 tonnes each year, with predominant use in high strength concrete and shotcrete applications. Product is supplied principally to the major centers, of Melbourne, Sydney and Brisbane on the eastern seaboard of the Australian mainland from the two Australian sources. New Zealand also have sources of geosilicas which are mined on an as required basis, processed and used principally in the domestic market. There is currently a small level of importation into Australia from varied sources.

2.0 ASiAA VISION, MISSION AND OBJECTIVES

Vision

That the Amorphous Silica Association of Australia Inc. (ASiAA) will be an independent, authoritative and credible central reference point to all stakeholders - Members, Community, Educators and Government on all matters regarding amorphous silica materials.

Mission

To promote effective and beneficial use of amorphous silica with all key stakeholders. The ASiAA will collect and disseminate information relevant to all interested parties. We will utilize forums where information interchange between stakeholders will benefit the understanding of this valuable resource.

Objectives:

- To **represent** the membership at all levels (government, business, community) and help **facilitate** the continued growth in the beneficial use of amorphous silica
- To **investigate** and **exploit the technical merits** of amorphous silica in the fields where it is use already has been or may be further developed for the material
- To **promote** and **stimulate** the **use** of amorphous silica consistent with the public interest and to perform all desirable and lawful functions necessary for the efficient, constructive and beneficial operation of the Association.
- To **co-operate** with other Associations, **technical societies, laboratories and governmental bureaus** to the end that **full recognition** be accorded amorphous silica, in all uses that may be developed for it, as a well-defined, **technically desirable mineral**.

¹ Amorphous Silica as defined in AS3582.1

- To **facilitate** co-operative **Research and Development** activities which have the potential to lead to new applications or extend or support the expansion of current applications for the material.

3.0 MEMBERSHIP, GOVERNANCE AND MANAGEMENT STRUCTURES

The ASiAA is incorporated under the Associations Incorporation Act 1984 (NSW). It is a not-for-profit making organisation which carries out research and technology transfer on behalf of its members. As such, it is exempt from paying income tax in Australia.

The association has adopted a constitution setting out its governance, membership structures and rights. In summary,

This Association has three grades of membership:

- **Producer member** shall be a producer of amorphous silica as described in rule 1 for the Association rules. The minimum annual fee for members is currently \$25,000 exclusive of GST. Members have voting rights at all Association meetings and are eligible to stand for election to the management committee.
- **Marketing member** shall be a processor or marketer of amorphous silica as described in rule 1 for the Association rules. The minimum annual fee for full members is currently \$3,000 exclusive of GST. Full members have voting rights at all Association meetings.
- **Associate member** can be a company, an authority or an individual person engaged in the provision of services impacting on the amorphous silica industry. That is, equipment suppliers, consultants, government and semi government authorities and trade Associations. The annual membership fee for Associate and Overseas membership is \$500, exclusive of GST. Associate and Overseas Members are encouraged to attend and participate in all association activities and meetings, however they do not have voting rights.

The association operates on the basis of consensus. Accordingly, all matters related to changes to our objects must be put before the association members and require a vote. The ideals of consultation and cooperation are encouraged for the development of all positions to be taken by the association.

The governance of the association shall provide the following structures from member participation, consistent with rights associated with each grade.

A **General Meeting** of all members will be the ultimate governing body of the association and will be responsible for resolving, at least annually the following,

- To receive annual financial statements and adopt where appropriate;
- To elect members to the management committee;
- Receive other general business.

The **Management Committee** consisting of elected members from the General Meeting are ultimately responsible for all matters relating to the monitoring and review of the association between General Meetings, responsibilities include:

- Meets a minimum of three times each year to conduct its regular business;
- Only full members elected to this committee can attend these meetings;
- To govern the organisation rather than manage;
- To determine an annual plan which set out policy and activities to be executed;

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- Making decisions on proposals proposed by management, which is consistent with the objects as determined by the General Meeting.

Technical and Research committee meetings are convened as required to

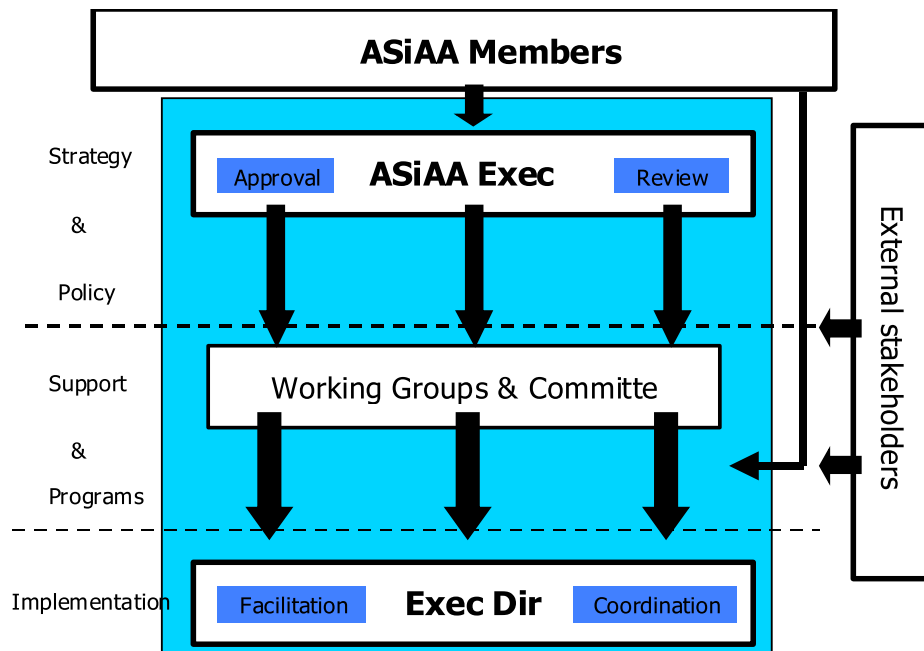
- Discuss and debate matters considered very important to members and develop positions;
- Ensure that information on industry developments are exchanged;
- Focus on technical and research program issues with guest speakers invited on occasion;

The association **secretariat** support is contracted through a specialist management company (HBM Group). The secretariat is responsible for managing the day-to-day operations, support staff and management of all external research and development organisations and relationships. **Figure 1** exhibits the governance and organisational structures.

In particular the CEO is responsible for the management and further development of the ASiAA objectives:

- To represent the Association at all levels of government and help facilitate the continued growth;
- To represent the ASiAA at conferences and meetings which are of relevance to the Associations objectives and consistent with current priorities;
- To maintain and grow membership revenue streams, through increasing participation rates of members;
- To provide strategic management and leadership of the Association and relevant program in consultation with the chairman and the management committee.

Figure 1 – Governance and organisational structure



4.0 STRATEGIC POLICY AND PLANS

The association maintains a rolling five (5) year industry business plan to guide activities and direct resources appropriately. The objectives established continue to be relevant today and will remain in place until the next review

The ASiAA has various strategic themes which are focused in the following priority areas, in order to provide valuable outcomes to members. These are:

- **Central reference point**
- **Technical representation to Standards Australia**
- **Advocacy on industry**

5.0 PROMOTIONS AND TECHNOLOGY TRANSFER

Activities undertaken by the Association to promote the use of amorphous silica include:

- Attendance/sponsorship of conferences and seminars, presenting papers and industry displays.
- Conducting seminars on usage for companies and organisation's.
- Publication of Technical Notes and Reference Data Sheets.

LIST OF MEMBERS AND ASSOCIATES – August 2011

Microsilica Pty Ltd (WA)	Microsilica (NZ) Pty Ltd
Simcoa Operations (WA)	HBM Group Pty Ltd
Holcim Ltd (NSW)	Damaur Holdings Pty Ltd
Perlco Pty Ltd	
Xypex Australia	

ASSOCIATION RULES

The Association has adopted the model rules of the New South Wales Associations Incorporation Act with minor modifications to suit the Association's needs. Copies are available upon request.

***Amorphous Silica Association of Australia
August 2011***